

MEMORANDUM OF UNDERSTANDING

BETWEEN THE INSTITUTE OF INSPECTION, CLEANING & RESTORATION CERTIFICATION AND IEHA

I. PURPOSE

The purpose of this Memorandum of Understanding (MoU) is to establish a working relationship between the Institute of Inspection, Cleaning and Restoration Certification (IICRC) and IEHA, formerly the International Executive Housekeepers Association.

II. ORGANIZATION OF THE IICRC

The IICRC is the certification registry and standard setting organization for the inspection, cleaning and restoration industry. It was formed in 1972 to serve as an independent, non-profit certification and industry standards setting body and currently serves 60,000 registrants with offices in the United States, Japan, Australia and Great Britain. The organization is recognized an impartial, knowledgeable industry voice and resource certifying individuals in 20 + categories. It also an American National Standard Institute (ANSI) accredited Standard Development Organization (SDO) leading the way in establishing the main industry standards and reference guides.

III. ORGANIZATION OF IEHA

IEHA, www.ieha.org, is a 3,200-member professional organization for persons employed in facility/environmental/housekeeping services at the management level. The organization was founded in 1930 in New York City by 17 women leaders in the hotel industry.

Hotels represent 16% of IEHA membership, healthcare/nursing homes are 55%, while schools/colleges make up 10 % and the balance is represented by casino ships, airports, public facilities and some unique others.

IEHA is governed by a Board of Directors who oversee the association's 52 chapters around the world. Each chapter elects officers to hold educational and networking meetings attended by IEHA members.

IV. METHODS OF COOPERATION

Cooperation and coordination between the organizations shall be maintained at a level that ensures maximum efficiency and use of resources of each organization and is consistent with the principles of each. In order that the two organizations work in harmony around issues of importance to both, the organizations agree to the following:

- A. Organizations will maintain close liaison at the senior executive level by the most effective means available to ensure that each organization is aware of the applicable functions and the activities of the other.
- B. Organizations will ensure that the members/registrants of each organization are aware of the function and activities of the other.
- C. Organizations will encourage members/registrants to work cooperatively together to meet the missions of the organizations.
- D. Organizations will support and promote each other's public awareness and public education efforts.
- E. Each organization will pay its own expenses incurred as a result of cooperation or collaboration under the terms of this MoU. Any sharing of expenses must be agreed to in writing by both parties prior to incurring such expenses.
- F. Inasmuch as IEHA's core curriculum comprises 330 hours of training, leading to CEH or REH Certification, and IEHA is working toward health-related certification(s) with a multi-national hospitality chain, and others;

IEHA and IICRC will evaluate creating "approved-school status" for IEHA training under IICRC, and making CEH and REH and other certifications "recognized" in appropriate ways by IICRC.

- G. In order to facilitate this process, IEHA and IICRC will form a task force from among a cross-section of IEHA's facility leadership to consult with leaders from IICRC to determine the "partner" fits related to "F" above.

V. MISCELLANEOUS

- A. Neither party has the authority to bind the other and neither party will give the impression or appearances of such authority.
- B. Authorized representatives of each organization will meet at least once a year to evaluate progress in the implementation of this MoU and to revise and develop new plans as appropriate.
- C. Either party may terminate this MoU by providing thirty (30) days written notice to the other party at the party's official headquarters address.

For the Institute of Inspection Cleaning and Restoration

Name, Title Date

Signature: _____

For IEHA

Name, Title

Date

Signature: _____